



**HALDIMAND & NORFOLK WOMEN'S SERVICES
VOLUNTEER JOB DESCRIPTION
EVENT SUPPORT VOLUNTEER**

RESPONSIBLE TO: Justice for Women Coordinator, Community Educators,
Community Engagement Coordinator

SUMMARY OF POSITION: Event Support Volunteers help plan and run fundraising events, community awareness campaigns, and programs that directly support our mission.

RESPONSIBILITIES:

- Organize and prepare event materials
- Transport materials to the event
- Set up and take down of event materials
- General support needs based on event

QUALIFICATIONS:

- 16 years of age (minimum)
- Ability to maintain confidentiality
- Willingness to learn the effects of abuse on the lives of women and children
- Ability to work with/without supervision
- Ability to work in a non-discriminatory environment
- Ability to attend community events throughout Haldimand and Norfolk
- Willingness to learn and speak about services/programs offered at HNWS

BENEFITS:

- The satisfaction of knowing you are doing important work
- Training and experience that can be included on a resume
- An understanding of gender-based violence from a feminist perspective
- An understanding of local programs and connections in the community



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- Positively impacting the lives of survivors of abuse and their children

TIME COMMITMENT:

- Varies (daytime, evenings and weekends)
- Dependent on the needs of the event

WORKSITE:

- Haldimand & Norfolk Women's Services
- Other locations - typically within Haldimand and Norfolk

NOTE:

If interested, please fill out the application form on the HNWS website:

www.hnws.on.ca/volunteer/

FOR FURTHER INFORMATION CONTACT:

Sydney van den Hoek, Community Engagement Coordinator

Email: sydney@hnws.on.ca **Phone:** (519) 805 - 8188 ext. 209