



**HALDIMAND & NORFOLK WOMEN'S SERVICES
VOLUNTEER JOB DESCRIPTION
KITCHEN SUPPORT VOLUNTEER**

RESPONSIBLE TO: Community Engagement Coordinator

SUMMARY OF POSITION: Kitchen Support Volunteers assist in meal preparation and kitchen operations, helping ensure that residents receive nourishing, home-cooked meals.

RESPONSIBILITIES:

- Prepare nutritious meals for the residents
- Follow all food handling and safety guidelines
- Food preparation, cooking and/or assembling meals
- Cleaning and sanitizing kitchen area
- Organizing and keeping supplies tidy

QUALIFICATIONS:

- 16 years of age (minimum)
- Valid Food Handlers/Food Safety Certification Required (can also provide compensation for training if needed)
- Ability to maintain confidentiality
- Willingness to learn the effects of abuse of the lives of women and children
- Ability to work with/without supervision
- Ability to work in a non-discriminatory environment
- Previous food preparation experience is an asset

BENEFITS:

- The satisfaction of knowing you are doing important work
- Training and experience that can be included on a resume- including Food Handlers/Food Safety Certification (if needed)
- An understanding of gender-based violence from a feminist perspective
- Positively impacting the lives of survivors of abuse and their children



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TIME COMMITMENT:

- One year commitment
- Flexibility in hours and monthly time commitment

WORKSITE:

Haldimand & Norfolk Women's Services

NOTE:

If interested, please fill out the application form on the HNWS website:

www.hnws.on.ca/volunteer/

FOR FURTHER INFORMATION CONTACT:

Sydney van den Hoek, Community Engagement Coordinator

Email: sydney@hnws.on.ca **Phone:** (519) 805 - 8188 ext. 209