



**HALDIMAND & NORFOLK WOMEN'S SERVICES**  
**VOLUNTEER JOB DESCRIPTION**  
**VOLUNTEER DRIVER**

**RESPONSIBLE TO:** Community Engagement Coordinator

**SUMMARY OF POSITION:** Volunteer Drivers provide safe transportation for residents to appointments, services, and community resources.

**RESPONSIBILITIES:**

- Provide transportation to out of town medical appointments
- Provide transportation to/from another shelter
- Provide transportation from a woman's home to HNWS
- To provide transportation to counselling appointments at HNWS
- Provide transportation for other necessary objectives

**QUALIFICATIONS:**

- 18 years of age (minimum)
- Ability to maintain confidentiality
- Valid Ontario driver's license
- \$2,000,000 liability insurance
- Insurance policy that will not be affected if reimbursement for costs incurred is received (i.e., mileage, parking)
- Reliability

**BENEFITS:**

- The satisfaction of knowing you are doing important work
- Training and experience that can be included on a resume
- An understanding of gender-based violence from a feminist perspective
- Positively impacting the lives of survivors of abuse and their children



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**TIME COMMITMENT:**

- One year commitment
- Flexibility in hours and monthly time commitment
- Availability short notice is an asset

**WORKSITE:**

- Primarily within Haldimand and Norfolk
- Availability to travel outside of H&N ideal but not required

**NOTE:**

If interested, please fill out the application form on the HNWS website:

[www.hnws.on.ca/volunteer/](http://www.hnws.on.ca/volunteer/)

**FOR FURTHER INFORMATION CONTACT:**

Sydney van den Hoek, Community Engagement Coordinator

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